



University of Maribor

Faculty of Tourism

INTERNATIONAL STUDENTS WELCOME & ORIENTATION DAYS

Academic year 2025/26
Ljubljana, September 30, 2025



University of Maribor

Faculty of Tourism

Welcome to Faculty of Tourism

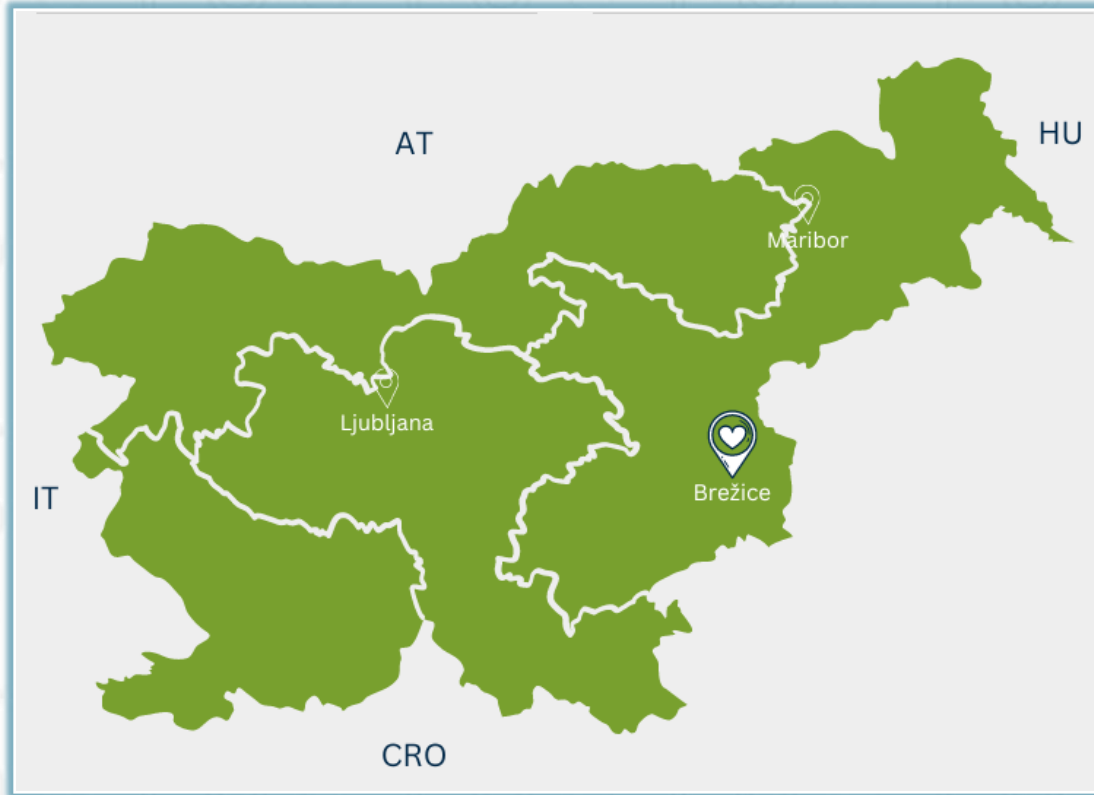
Assoc. Prof. Dr. Marjetka Rangus
The Dean of Faculty of Tourism University of Maribor



University of Maribor

Faculty of Tourism

Faculty of Tourism University of Maribor



Faculty of Tourism:

- Based in Brežice
- Member of the University of Maribor
- You are University of Maribor students – studying in Ljubljana



University of Maribor

Faculty of Tourism

FTeam



Academic Community

- **University = a community of students and professors**
- Certain rules apply (around 1000 years old!)
 - Formal address
 - Academic freedom requires RESPONSIBILITY
 - Professors
 - Students
 - Academic responsibility



FT = International community



University of Maribor

Faculty of Tourism

I am a student of Faculty of Tourism

Assist. Prof. Dr. Tomi Špindler
The Vice-Dean for International cooperation



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Rights and Responsibilities of Students

- Attending lectures, tutorials, seminars, and participating in other forms of educational and research work.
- Regular completion of exams, tests, and other study obligations as outlined by the study program.
- TUTORIALS – Teaching Assistants
- LECTURES AND SEMINARS – Lecturers, Language Instructors, Assistant Professors, Associate Professors, Full Professors



Rights and Responsibilities of Students

- www.ft.um.si → **Course Catalogs**
- Syllabi, literature (listed in the course catalog), guidelines for written assignments.
- Method of assessment (written, oral, seminar papers, project work, etc.) following the grading scale.
- **Required attendance.**
- Execution of fieldwork and excursions (when, where, cost).
- Time and location of office hours.



Unacceptable

- **Cheating**
- **Plagiarism**

The following measures may be taken for breach of duty and non-fulfilment of students' obligations:

- reminder,
- ban on taking the exam,
- exclusion from the university for a period of up to two years,
- permanent exclusion from the university.



Plagiarism

- **Plagiarism is any presentation of someone else's work as one's own.**
- The extent of plagiarism is irrelevant in defining it. Plagiarism can consist of a single sentence (a key sentence in the paper, an idea) or an entire work.
- All seminar papers, research papers, essays, and all final works prepared by students during their studies must be the student's own work.
- In their work, students should always clearly distinguish between their own ideas and knowledge and the information obtained from other sources.



Plagiarism

TEXT GENERATED BY ARTIFICIAL INTELLIGENCE
IS **NOT** YOUR OWN WORK!



University of Maribor

Faculty of Tourism

Student Research

FT UM Student Participation in:

- Student projects
- Research projects at FT
- Erasmus+ Blended Intensive Programs (BIP)
- Summer schools
- Monographs
- Round tables



Student mobility at FT UM

- **FT UM** is the most mobile faculty among all the members of UM!
- Students who had mobility experience during their studies are more desirable to employers!
- International friends – a connection for the future
- **CEEPUS** network and **Erasmus** network



Where can I go?

CEEPUS - Partner Institutions

Austria, Croatia, Slovakia, Bulgaria, Serbia, North Macedonia, Czech Republic, Poland, Romania, Croatia, Slovenia, Croatia, Kosovo, Montenegro, Bosnia and Herzegovina.



ERASMUS+ - Partner Institutions

Austria, Czech Republic, Finland, France, Croatia, Hungary, North Macedonia, Netherlands, Norway, Poland, Portugal, Spain, Serbia, Sweden, Turkey, Italy.



Students for Students

Almaida Mizić,
FT Student Council



University of Maribor

Faculty of Tourism

FT STUDENT COUNCIL



Univerza v Mariboru

Fakulteta za turizem

Študentski svet

- Every UM Faculty has a Student Council
- FT Student Council
 - Year 1/2/3 representatives (1 each) and members (up to 4 per year)
 - 2 FT Student Council members sit in the University Student Council
- *WE CARE ABOUT THE RIGHTS OF STUDENTS, WE PARTICIPATE IN FACULTY BODIES, WE ORGANIZE ACTIVITIES FOR STUDENTS.*



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Faculty of Tourism

WHAT THE STUDENT COUNCIL DOES



Fakulteta za turizem
Študentski svet

- Work according to the principle "From students to students"
- Represent the rights of students
- Help students with issues
- Work towards student-friendly and higher quality studies
- Make the students voice heard (taking part in Faculty and University bodies)
- Participate in decision-making, co-management of the Faculty and University, and in the design of the study process
- Give opinions on professors when they apply for a promotion, and on candidates for the dean



University of Maribor
Faculty of Tourism

ANNUAL PROGRAMME OF EVENTS



Univerza v Mariboru

Fakulteta za turizem
Študentski svet

- Trivia night (March)
- Health week (April)
- Teambuilding for student representatives (April)
- FE and FT picnic (May)
- MEKST conference (November)
- Traditional „freshman party“ (October)
- Christmas party (December)



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Univerza v Mariboru

Fakulteta za turizem
Študentski svet



University of Maribor
Faculty of Tourism



JOIN THE FT STUDENT COUNCIL!

- Let's organise life at the FT together!
- Let's make the FT become even better!
- Make sure your voice is heard!

- JOIN US!

Student Council elections take place in October. **ANYONE CAN RUN!**



VEČ INFORMACIJ IN
ODDAJA KANDIDATURE:
[SSSUM.UM.SI/VOLITVE](https://sssum.um.si/volitve)



VOLITVE V ŠTUDENTSKE SVETE 2025

KANDIDIRAJ DO
PONEDELJKA, 20. 10. 2025.



Univerza v Mariboru

Študentski svet

MIX & MINGLE EVENTS



- Special day: entire Faculty of Tourism together (staff & students from Brežice and Ljubljana)
- Classes in the morning, fun & games in the afternoon
- Transport arranged
- Next M&M: **22. 10. 2025**, Ljubljana

BE INFORMED

- <https://www.ft.um.si/en/study/english-programme-students/>
- <https://www.ft.um.si/>

✉ **STUDENTSKISVET.FT@STUDENT.UM.SI**

f **FACEBOOK ŠS FT UM**

ig **INSTAGRAM ŠS FT UM**



Študentski svet Fakultete za turizem Brežice

557 všečev • sledilci: 565

Objave Vizitka Mentions Sledilci Fotografije Videi Več ▾



Fakulteta za turizem, Univerza v Mariboru

1,6 tis. všečev • sledilci: 1,8 tis.



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Faculty of Tourism

IF YOU HAVE ANY QUESTIONS...



- E-mail: almaida.mizic@student.um.si

Key information for a successful start of your studies

Ms Klara Pinterič
Students Affairs Office



University of Maribor

Faculty of Tourism

ACADEMIC CALENDAR

WINTER SEMESTER

Teaching period	Wednesday, 1 October 2025	Friday, 23 January 2026
Winter examination period	Monday, 26 January 2026	Friday, 20 February 2026

SUMMER SEMESTER

Teaching period	Monday, 23 February 2026	Friday, 12 June 2026
Summer examination period	Monday, 15 June 2026	Friday, 10 July 2026
Autumn examination period	Monday, 10 August 2026	Friday, 4 September 2026

<https://www.ft.um.si/en/study/study/>



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Faculty of Tourism

OFFICE HOURS

- THURSDAYS, 10:00 – 12:00 pm
(Student ŠOU Kampus Ljubljana, FT room)
- Ordering documents:
- By Wednesday (12 noon)
- E-mail: klara.pinteric@um.si
- (make a prior appointment by e-mail)



WHAT INFO DO WE PROVIDE?

- Administrative and technical information related to studies
- Rules and regulations on enrolment
- Exams
- Progression to the next year and repeating a year (if you repeat the year, you can not take the absolvent year at the end of studies)
- Final theses
- Technical issues with IT services
- TRP extension and registering temporary address



DIGITAL IDENTITY

- Protection of personal data – communication via student email addresses
- You will receive information regarding the study on your UM email addresses

Your Digital Identity =

Username (your UM student e-mail address) + Password

yourname.yoursurname@student.um.si



STUDENT ID CARD

= PROOF OF STUDENT STATUS

Allows you to exercise your rights and obtain other benefits: subsidized student meals, discounts on museums fee and other visits, public transportation...

New: Digital student card in the 2025/26 academic year

- the official proof of student status will be the digital student card, issued by the Ministry of Higher Education, Science and Innovation
- the digital student card will replace the existing physical student card
- The University is waiting for additional information from the Ministry



University of Maribor

Faculty of Tourism

WEBSITE

- www.ft.um.si
- Tab: Study

The screenshot shows the website of the Faculty of Tourism at the University of Maribor. The navigation menu includes 'ABOUT US', 'STUDY' (selected), 'PROSPECTIVE STUDENTS', 'RESEARCH', and 'INTERNATIONAL COOPERATION'. The 'STUDY' tab is active, displaying the following content:

STUDY PROGRAMMES	STUDY	USEFUL	ENGLISH-PROGRAMME STUDENTS
Undergraduate study programmes Contemporary tourism practices (B.A.A.) Tourism: cooperation and development (B.A.)	Timetable and study calendar Exams Student status Internship	Student affairs office News and info Library Student council	English-programme students Buddy programme Welcome and orientation days
Post-graduate study programmes Tourism destinations and experiences (M.A.) Contemporary tourism studies (Ph.D.)	Final theses Document centre for students	Tutoring and demonstrating Career centre Alumni Useful links for students	Studying in Ljubljana Useful links Practicalities of life in Slovenia Studying at FT UM Academic excellence package

TIMETABLE

- https://www.wise-tt.com/wtt_ft/ (faculty's website – study – timetable and study calendar)
- Choose your programme:
 - Contemporary Tourism Practices OR
 - Tourism Destinations and Experiences
- The timetable may change very frequently. Please check it at least once per day.



Practicalities of living in Slovenia

Sen. Lect. Dr Biljana Božinovski
Teacher tutor



University of Maribor
Faculty of Tourism

MEDICAL INSURANCE IN SLOVENIA

> non-EU students

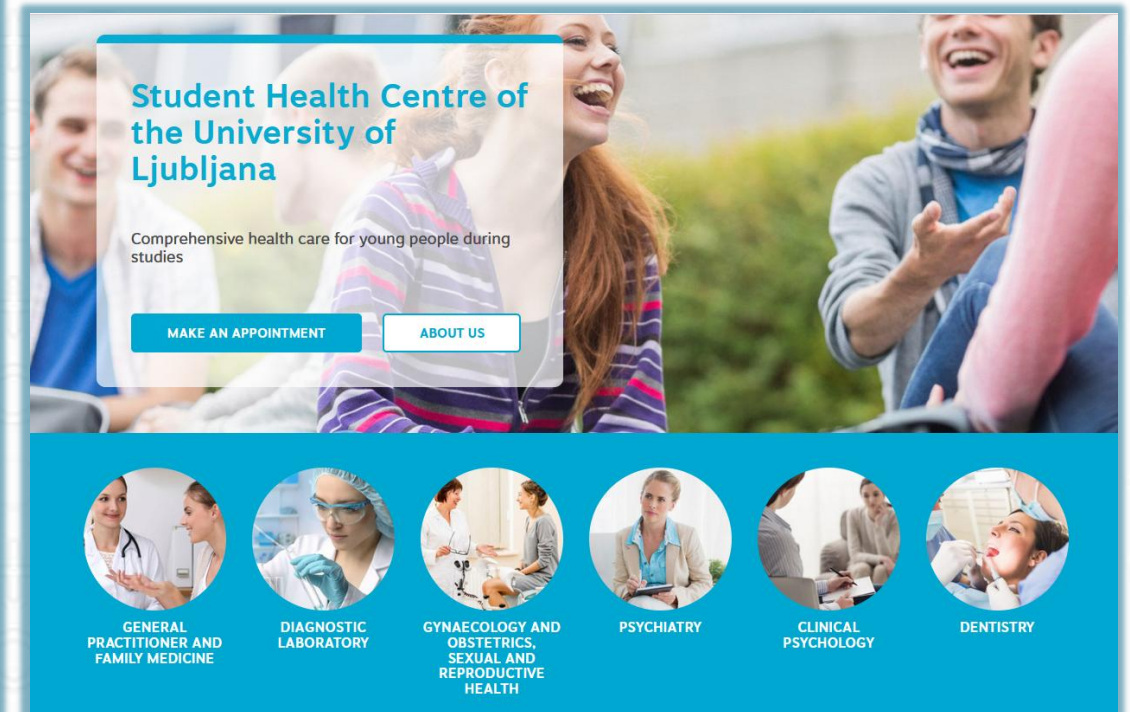
1	Health insurance from a private insurance company in your home country or in Slovenia.	Depending on the type of insurance, you usually pay €20–50 per visit and then ask for a refund from your insurance company .
2	Slovenian national health insurance: ZZZS card (basic health services) + additional health.	Basic: €143 per month. Additional: €35 per month. <i>All medical services and procedures are covered.</i>
3	No health insurance	You pay for healthcare services yourself (usually €20–50 per visit).



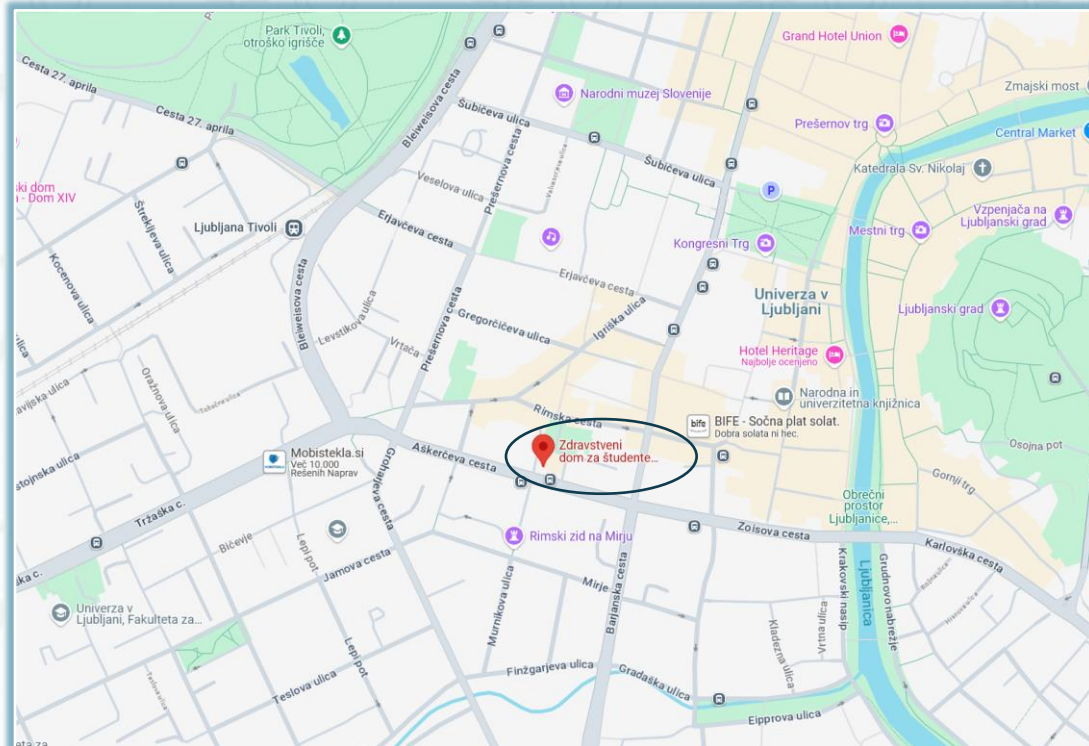
WHEN YOU NEED MEDICAL HELP

> non-EU students

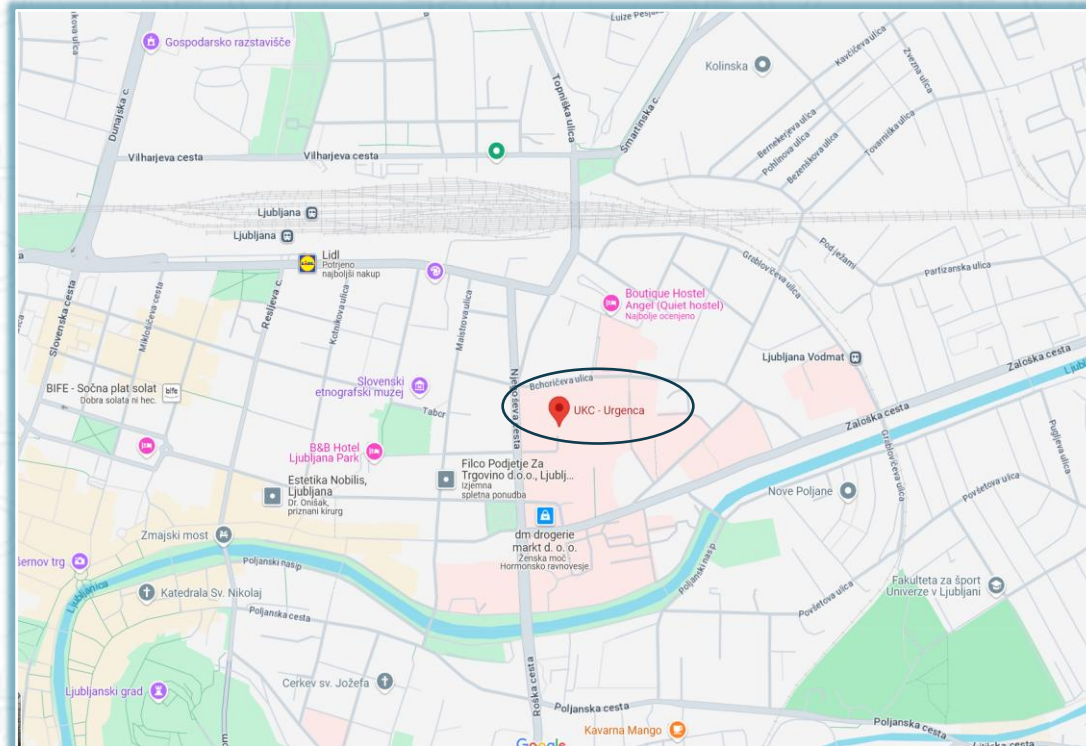
- ZDŠ / Zdravstveni dom za študente / Student Health Center
- Make an appointment to international@zdstudenti.si (= describe your current health issue and/or what service you would like to get).



**ZDRAVSTVENI DOM ZA ŠTUDENTE / STUDENT HEALTH
CENTER: Aškerčeva ulica 4, Ljubljana**



**EMERGENCY DEPARTMENT (URGENCA) OF THE UNIVERSITY
MEDICAL CENTER: Bohoričeva ulica 22a, Ljubljana**



University of Maribor

Faculty of Tourism

EMERGENCY MEDICAL CARE

- Life-threatening situation or accident >> call 112.
- Emergency departments are open 24/7 and offer (only) emergency medical help.
- Ljubljana: EMERGENCY DEPARTMENT (URGENCA) of the University Medical Centre. Address: Bohoričeva ulica 22a.



SOCIAL & PSYCHOLOGICAL SUPPORT

- Emergency Psychiatric Clinic: +386 1 4750 685 (8:00–12:00)
- Difficulties / dark thoughts during nighttime (19:00–7:00): +386 1 520 99 00
- Psychiatric Department at ZDŠ: international@zdstudenti.si / +386 1 200 74 11
- Psychosocial counselling: tomaz.vec@pef.uni-lj.si
- Psychology Students helpline: svetovalnica@soum.si
- FT tutors / student buddies!



STUDENT MEALS = AFFORDABLE!

- Student meal subsidy system
- A set number of daily meal subsidies per student
- Many providers
<https://www.studentska-prehrana.si/en/restaurant>
- Register > order meals through an app or with their student ID
- Usually: main dish, salad, fruit or dessert, and water



SLOVENE LANGUAGE & CULTURE COURSE

- Začetna integracija priseljencev *Early Integration of Immigrants*
 - To provide foreigners who are not citizens of the European Union with **knowledge of the Slovenian language** necessary to successfully pass the **basic-level Slovenian language proficiency exam (A2/B1** according to the CEFR), or with language skills at a level required for basic communication. The process of learning Slovenian also includes **topics from everyday life and work**, which support the integration of immigrants into Slovenian society.



SLOVENE LANGUAGE & CULTURE COURSE

- Course outline & duration: Learning the Slovenian language and becoming acquainted with Slovenian history, culture, and constitutional system. // 180 hrs.
- Organized by: Cene Štupar
- Location: Ljubljana (BTC and Ježica)
- Fee: No cost!
- What you need: UE certificate (& FT statement, proof of enrollment ...)
- What you get: A1 certificate (no charge)
- Apply here: [Začetna integracija priseljencev \(ZIP\) - Prijava](#)





REGISTRATION FOR ENROLMENT AND TESTING YOUR PRIOR-KNOWLEDGE

You can apply for the free Slovenian language course if you already have a certificate issued by the Administrative Unit (only Claim is not valid). You can apply online via the online application form. You will also need to attach a picture of the certificate so that we can check the suitability. Choose the time of the course and click on the relevant link below.

Courses in the morning take place approximately between 8:30 and 12:00. To enrol in the Slovenian course, which will take place in the morning, please apply [**HERE**](#) (click).

The mid-day courses take place approximately between 12:00 and 16:00. To enrol in the mid-day Slovenian course, please apply [**HERE**](#) (click).

The evening courses take place approximately between 17:00 and 21:15. To enrol in the evening Slovenian course, please apply [**HERE**](#) (click).

Weekend courses are intended for those who cannot attend a course during the week. To register for the course during weekends, register [**HERE**](#) (click).

Courses are usually held 2 or 3 times a week for 4 school hours. The courses in Grosuplje, Kamnik, Domžale and Vrhnika are generally only held in the evening and are intended only for Slavic speakers (Bosnian speakers, Russian speakers, Serbian speakers, Ukrainian speakers).

ŠOU KAMPUS

- Rooms 1, 2 and 3
- Blue & Green Reading Room
- FT Room (> for hanging out, studying, doing assignments, office hours with professors) open every day 8 a.m.-10 p.m.
- Coffee shop with lunch options
- Buying student-meal coupons
- Erasmus Student Network office



LIBRARIES AND LEARNING SPACES

- Central Economic Library (Faculty of Economics)
- FT Room at ŠOU Kampus
- Central Technical Library (Republic Square, TR3)



UPRAVNA ENOTA LJUBLJANA / ADMINISTRATIVE UNIT LJUBLJANA

- Sektor za tujce / Department for Foreign Citizens
- Address: Tobačna ulica 5



Oddelek za tujce

UPRAVNA ENOTA LJUBLJANA
SEKTOR ZA MATIČNE ZADEVE, TUJCE IN
DRŽAVLJANSTVA

Tobačna ulica 5
1000 Ljubljana

☎ 01 306 32 60

✉ ue.ljubljana@gov.si

Uradne ure

PONEDELJEK
8.00–15.00

TOREK
8.00–15.00

SREDA
8.00–15.00

ČETRTEK
Zaprto

PETEK
8.00–13.00



University of Maribor
Faculty of Tourism

Tutoring and basic orientation

Sen. Lect. Dr Biljana Božinovski, Teacher Tutor
& Student Tutors



University of Maribor

Faculty of Tourism

TUTORING AND ACADEMIC SUPPORT

- Team of experienced students & appointed teachers to help freshmen adapt to university life
 - Guidance in study skills, course requirements, and university services
 - Help with integration, language challenges, and everyday questions
- FREE OF CHARGE



STUDENT TUTORS



TEACHER TUTORS



Lect. Dr Biljana Božinovski

✉ BILJANA.BOZINOVSKI@UM.SI



Assoc. Prof. Dr Jasna Potočnik Topler

✉ JASNA.POTOCNIK1@UM.SI



Assist. Mihaela Franjič

✉ MIHAELA.FRANJIC1@UM.SI



University of Maribor

Faculty of Tourism

TUTORING AND ACADEMIC SUPPORT

- Regular meetings with Student Tutors & Teacher Tutors > timetable
- 'FT Room' on Kampus >> 1st floor, above Room 2
- Help with assignments & any other issue
- Talking
- Whatever you need > contact us



STAY CONNECTED

- Know your Tutors!
- Go to them for advice, help, or for a chat
- Come to regular meetings and special events to **connect with other students and discover student life together**



Forget
ChatGPT,
ASK ME!



University of Maribor
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Workshop with Student Tutors (timetable, Moodle)

Student Tutors



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