

**UNIVERSITY OF MARIBOR**

**INFORMATION PACKAGE /  
INTERNATIONAL EXCHANGE STUDENTS' GUIDE  
2021/2022**

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## PART ONE: INFORMATION ON THE INSTITUTION

### **NAME AND ADDRESS**

University of Maribor  
UNIVERZA V MARIBORU  
Slomškov trg 15, 2000 Maribor, Slovenia  
Telephone: +386 2 23 55 280  
E-mail: [rektorat@um.si](mailto:rektorat@um.si)  
Website: <https://www.um.si>

### **2021-2022 ACADEMIC CALENDAR OF THE UNIVERSITY OF MARIBOR**

#### **WINTER SEMESTER**

Teaching period	Friday, 1 October 2021	Friday, 21 January 2022
Winter examination period	Monday, 24 January 2022	Friday, 18 February 2022

#### **SUMMER SEMESTER**

Teaching period	Monday, 21 February 2022	Friday, 10 June 2022
Summer examination period	Monday, 13 June 2022	Friday, 8 July 2022
Autumn examination period	Tuesday, 16 August 2022	Monday, 12 September 2022

#### **Other academic year dates**

Orientation week	Friday, 24 September 2021	Thursday, 30 September 2021
Graduation ceremony for the conferral of the 1 <sup>st</sup> - and 2 <sup>nd</sup> -cycle degrees	Monday, 22 November 2021	Friday, 26 November 2021
Graduation ceremony for the conferral of the 1 <sup>st</sup> - and 2 <sup>nd</sup> -cycle degrees	Monday, 28 March 2022	Friday, 1 April 2022
Graduation ceremony for the conferral of the 1 <sup>st</sup> - and 2 <sup>nd</sup> -cycle degrees	Monday, 6 June 2022	Friday, 10 June 2022

31 January 2022 (Rector's Day)

17 May 2022 (Student's Day)

18 September 2022 (Day of the University of Maribor)

National holidays in the teaching period (i.e. teaching-free days): 1 November 2021, 18 April 2022, 27 April 2022, and 2 May 2022.

Other teaching-free days in the winter and summer semester: 27 - 31 December 2021 and 28 - 29 April 2022 (obligations will be rescheduled).

## **ACADEMIC AUTHORITIES**

Rector  
prof. dr. Zdravko Kačič

Vice-Rector for Academic Affairs  
prof. dr. Mihaela KOLETNIK

Vice-Rector for Science and Research  
prof. dr. Zoran REN

Vice-Rector for Knowledge Transfer  
prof. dr. Urban BREN

Vice-Rector for Quality, Human Resources and Legal Affairs  
prof. dr. Janja HOJNIK

Vice-Rector for Infrastructure  
prof. dr. Miralem HADŽISELIMOVIĆ

Vice-Rector for Student Affairs  
Teja ŠTRUKELJ, student

Secretary General  
mag. Mojca TANCER VERBOTEN

President of the Management Board  
izr. prof. dr. Mitja Gorenak

## **GENERAL DESCRIPTION OF THE UNIVERSITY OF MARIBOR**

Maribor, the seat of one of three Slovenian universities, was first mentioned in historical documents as a town as early as 1257. The beginnings of higher education in Maribor are closely connected to Anton Martin Slomšek, the bishop of the Lavantine diocese in St. Andraž in Carinthia. The bishop moved the seat of the diocese to Maribor in 1859 and opened a new seminary and religious school in the city. This was the first institution of higher education in Maribor and a forerunner of the present day university.

The first institution of the present-day university (the Faculty of Theology does not form part of the University of Maribor) was the School of Economics and Commerce that was founded in 1959 offering a two-year study programme.

In 1961 the Association of Institutions of Higher Education in Maribor was formed. The organizational model of the Association and its relations with the faculties and its institutions was similar to the traditional model of university organization. After individual schools had developed into faculties, it was only a matter of time before the Association of Institutions of Higher Education would become a university. The Assembly of the Socialist Republic of Slovenia confirmed the university status of the institutions of higher education in Maribor in 1975.

Over time the following faculties were formed:

Faculty of Economics and Business  
Faculty of Electrical Engineering and Computer Science  
Faculty of Energy Technology  
Faculty of Civil Engineering, Transportation Engineering and Architecture  
Faculty of Chemistry and Chemical Engineering  
Faculty of Agriculture and Life Sciences

Faculty of Logistics  
Faculty of Natural Sciences and Mathematics  
Faculty of Organizational Sciences  
Faculty of Mechanical Engineering  
Faculty of Tourism  
Faculty of Criminal Justice and Security  
Faculty of Health Sciences  
Faculty of Arts  
Faculty of Medicine  
Faculty of Education  
Faculty of Law

Not all the faculties are located in Maribor. The Faculty of Agriculture and Life Sciences is located in Hoče, the Faculty of Organizational Sciences in Kranj, the Faculty of Criminal Justice and Security in Ljubljana, the Faculty of Logistics in Celje and Ljubljana, the Faculty of Energy Technology in Krško and Velenje, and the Faculty of Tourism in Brežice and Ljubljana. The rest of the faculties are spread all over the city of Maribor.

The University co-operates with various institutions of higher education and academic associations throughout the world in different research fields developed by its faculty members. Co-operation encompasses numerous activities ranging from study visits to joint research projects. The University of Maribor is active in various networks and multilateral programmes of co-operation, including Horizon 2020, CEEPUS, Erasmus+, Alps-Adriatic Rectors' Conference (AARC), Danube Rectors' Conference (DRC), Association of Universities of the Adriatic-Ionian area (UniAdriatic), IREG Observatory on Academic Ranking and Excellence, European University Association (EUA), EUA Council for Doctoral Education (EUA-CDE), European University Foundation (EUF), and Leveraging Education into Organisations (LEO-NET).

Courses of study offered by the University of Maribor and its member faculties are degree study programmes leading to the award of diplomas and credential programmes leading to the award of certificates. Degree study programmes can be undergraduate (academic or professional) – 1<sup>st</sup>-cycle study programmes or postgraduate – 2<sup>nd</sup>- and 3<sup>rd</sup>-cycle study programmes. Study programmes are offered by the faculties as full-time or part-time studies. In the 2020-2021 academic year, there are 10,083 undergraduate and 3,866 postgraduate students at the University of Maribor.

Candidates are advised to gather information about study programme requirements from the faculties before enrolment.

### **STUDY PROGRAMMES OFFERED BY THE UNIVERSITY OF MARIBOR IN THE 2021-2022 ACADEMIC YEAR**

#### **FACULTY OF ECONOMICS AND BUSINESS**

Ekonomsko-poslovna fakulteta (EPF)  
Razlagova 14, 2000 Maribor, Slovenia  
Phone: +386 2 22 90 000  
Fax: +386 2 22 90 217  
E-mail: [epf@um.si](mailto:epf@um.si)  
Website: <https://www.epf.um.si/en>

#### ***1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree***

Economic and Business Sciences – options:

- Accounting, Auditing and Taxation
- Business Management and Organization
- E-Business
- Economics
- Entrepreneurship
- European Business Studies (*only as part-time studies and with instruction only in English*)
- Finance and Banking

International Business Economics  
Marketing

**1<sup>st</sup>-Cycle Study Programme Leading to the Professional Bachelor's Degree**

Business Administration – options:

Accounting and Business Taxation  
Business Finance and Banking  
Entrepreneurship  
International Business  
Management  
Marketing  
Public Sector Economics and Management  
Tourism

**2<sup>nd</sup>-Cycle Study Programme Leading to the Master's Degree**

Economic and Business Sciences – options:

Accounting, Auditing and Taxation  
Corporate Governance and Management (*only as part-time studies and with instruction also in English*)  
Corporate Governance and Management in Health Organizations (*only as part-time studies*)  
Economics  
Entrepreneurship and Innovation  
Finance and Banking  
Information Systems and E-Business Management  
International Business Economics  
Management of Public Enterprises (*only as part-time studies*)  
Management, Organization and Human Resources  
Marketing Management  
Strategic and Project Management

**3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate**

Economic and Business Sciences

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Civil Engineering, Transportation Engineering and Architecture, the Faculty of Mechanical Engineering, and the Faculty of Economics and Business

**FACULTY OF ELECTRICAL ENGINEERING AND COMPUTER SCIENCE**

Fakulteta za elektrotehniko, računalništvo in informatiko (FERI)

Koroška cesta 46, 2000 Maribor, Slovenia

Phone: +386 2 22 07 000

E-mail: [feri@um.si](mailto:feri@um.si)

Website: <https://feri.um.si/en>

**1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree**

Computer Science and Information Technologies

Electrical Engineering – options:

Automation and Robotics  
Electronics  
Power Engineering

Informatics and Technologies of Communication – options:

Information Security  
Information Systems

Mechatronics – an interdisciplinary study programme involving the Faculty of Electrical Engineering and Computer Science and the Faculty of Mechanical Engineering

Media Communications – options:

Media Production  
Visual Communication

Telecommunications

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree***

Computer Science and Information Technologies

Electrical Engineering – options:

Automation and Robotics

Electronics

Power Engineering

Informatics and Technologies of Communication – options:

Information System Development

System Support to Informatics and Communication Technologies

Mechatronics – an interdisciplinary study programme involving the Faculty of Electrical Engineering and Computer Science and the Faculty of Mechanical Engineering

### ***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Computer Science and Information Technologies

Electrical Engineering – options:

Automation and Robotics

Electronics

Power Engineering

Informatics and Technologies of Communication

Mechatronics – an interdisciplinary study programme involving the Faculty of Electrical Engineering and Computer Science and the Faculty of Mechanical Engineering

Media Communications

Telecommunications

### ***3<sup>rd</sup>-Cycle Study Programmes Leading to the Doctorate***

Computer Science and Informatics

Electrical Engineering

Media Communications

## **FACULTY OF ENERGY TECHNOLOGY**

Fakulteta za energetiko (FE)

Hočevarjev trg 1, 8270 Krško, Slovenia

Phone: +386 7 62 02 210

Fax: +386 7 62 02 222

E-mail: [fe@um.si](mailto:fe@um.si)

Website: <https://www.fe.um.si/en>

### ***1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree***

Energy Technology

### ***1<sup>st</sup>-Cycle Study Programme Leading to the Professional Bachelor's Degree***

Energy Technology

### ***2<sup>nd</sup>-Cycle Study Programme Leading to the Master's Degree***

Energy Technology

### ***3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate***

Energy Technology

## **FACULTY OF CIVIL ENGINEERING, TRANSPORTATION ENGINEERING AND ARCHITECTURE**

Fakulteta za gradbeništvo, prometno inženirstvo in arhitekturo (FGPA)

Smetanova ulica 17, 2000 Maribor, Slovenia

Phone: +386 2 22 94 300

E-mail: [fgpa@um.si](mailto:fgpa@um.si)

Website: <https://www.fgpa.um.si/en>



### **1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree**

Civil Engineering

Traffic and Transportation Engineering

Architecture

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Civil Engineering, Transportation Engineering and Architecture, the Faculty of Electrical Engineering and Computer Science, the Faculty of Mechanical Engineering, and the Faculty of Economics and Business – option:

Civil Engineering

### **1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree**

Civil Engineering

Traffic and Transportation Engineering

### **2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree**

Civil Engineering – options:

Civil Engineering Structures and Construction Management (*part-time studies with instruction also in English*)

Civil Engineering Infrastructure (*part-time studies with instruction also in English*)

Traffic and Transportation Engineering (*part-time studies with instruction also in English*)

Architecture (*part-time studies with instruction only in English*)

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Civil Engineering, Transportation Engineering and Architecture, the Faculty of Mechanical Engineering, and the Faculty of Economics and Business – option:

Civil Engineering

### **3<sup>rd</sup>-Cycle Study Programmes Leading to the Doctorate**

Civil Engineering

Traffic and Transportation Engineering

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Civil Engineering, Transportation Engineering and Architecture, the Faculty of Mechanical Engineering, and the Faculty of Economics and Business

## **FACULTY OF CHEMISTRY AND CHEMICAL ENGINEERING**

Fakulteta za kemijo in kemijsko tehnologijo (FKKT)

Smetanova ulica 17, 2000 Maribor, Slovenia

Phone: +386 2 22 94 400

Fax: +386 2 25 27 774

E-mail: [fkkt@um.si](mailto:fkkt@um.si)

Website: <https://www.fkkt.um.si/en>

### **1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree**

Chemistry

Chemical Engineering

### **1<sup>st</sup>-Cycle Study Programme Leading to the Professional Bachelor's Degree**

Chemical Technology

### **2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree**

Chemistry

Chemical Engineering – options:

Chemical Engineering

Biochemical Engineering

### **3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate**

Chemistry and Chemical Engineering – options:

Chemistry

## **FACULTY OF AGRICULTURE AND LIFE SCIENCES**

Fakulteta za kmetijstvo in biosistemske vede (FKBV)

Pivola 10, 2311 Hoče, Slovenia

Phone: +386 2 32 09 000

Fax: +386 2 61 61 158

E-mail: [fkbv@um.si](mailto:fkbv@um.si)

Website: <https://www.fkbv.um.si/en>

### ***1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree***

Agriculture and Environment

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree***

Agricultural Economics and Rural Development

Agronomy – Ornamentals, Vegetables and Field Crops

Biosystems Engineering

Organic Farming

Viticulture, Enology and Fruitgrowing

Animal Science

### ***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Agriculture

Agricultural Economics

Food Safety in the Agri-Food Chain

### ***3<sup>rd</sup>-Cycle Study Programmes Leading to the Doctorate***

Agriculture

Agricultural Economics

## **FACULTY OF LOGISTICS**

Fakulteta za logistiko (FL)

Mariborska cesta 7, 3000 Celje, Slovenia

Phone: +386 3 428 53 00

Fax: +386 3 428 53 38

E-mail: [info.fl@um.si](mailto:info.fl@um.si)

Website: <https://fl.um.si/en>

### ***1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree***

System Logistics (*part-time studies with instruction also in English*)

### ***1<sup>st</sup>-Cycle Study Programme Leading to the Professional Bachelor's Degree***

Economic and Technical Logistics

### ***2<sup>nd</sup>-Cycle Study Programme Leading to the Master's Degree***

System Logistics (*instruction also in English*)

### ***3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate***

System Logistics

## **FACULTY OF NATURAL SCIENCES AND MATHEMATICS**

Fakulteta za naravoslovje in matematiko (FNM)

Koroška cesta 160, 2000 Maribor, Slovenia

Phone: +386 2 22 93 844

Fax: +386 2 25 18 180

E-mail: [dekanat.fnm@um.si](mailto:dekanat.fnm@um.si)

Website: <https://www.fnm.um.si/index.php/en/home>

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree***

Single-major academic study programmes:

- Biology
- Mathematics
- Ecology with Nature Conservation
- Physics

### ***Uniform (Long-Cycle) Master's Study Programme Leading to the Master's Degree***

Subject Teacher – candidates choose two options among the following:

- Educational Biology
- Educational Physics
- Educational Chemistry
- Educational Mathematics
- Educational Computer Science
- Educational Design

### ***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Single-major study programmes:

- Biology and Ecology with Nature Conservation
- Physics
- Mathematics
- Educational Design
- Educational Mathematics

### ***3<sup>rd</sup>-Cycle Study Programmes Leading to the Doctorate***

- Physics
- Mathematics
- Education in Engineering
- Ecological Sciences

## **FACULTY OF ORGANIZATIONAL SCIENCES**

Fakulteta za organizacijske vede, Kranj (FOV)

Kidričeva cesta 55a, 4000 Kranj, Slovenia

Phone: +386 4 23 74 200

Fax: +386 4 23 74 299

E-mail: [dekanat.fov@um.si](mailto:dekanat.fov@um.si)

Website: <https://fov.um.si/en>

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree***

- Enterprise Engineering
- Organization and Management of Human Resources and Educational Systems
- Organization and Management of Information Systems

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree***

- Enterprise Engineering
- Organization and Management of Human Resources and Educational Systems
- Organization and Management of Information Systems
- Management in Sport
- Crisis Management

### ***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

- Enterprise Engineering
- Organization and Management of Human Resources and Educational Systems
- Organization and Management of Information Systems

Management in Health and Social Welfare - interdisciplinary study programme involving the Faculty of Health Sciences and the Faculty of Organizational Sciences

***3<sup>rd</sup>-Cycle Study Programmes Leading to the Doctorate***

Organization and Management of Business and Work Systems  
Organization and Management of Human Resources and Educational Systems  
Organization and Management of Information Systems

**FACULTY OF MECHANICAL ENGINEERING**

Fakulteta za strojništvo (FS)  
Smetanova ulica 17, 2000 Maribor, Slovenia  
Phone: +386 2 22 07 500  
Fax: +386 2 22 07 990  
E-mail: [fs@um.si](mailto:fs@um.si)  
Website: <https://www.fs.um.si/en>

***1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree***

Mechanical Engineering – options:

- Power, Process and Environmental Engineering
- Engineering Design
- Manufacturing Technologies and Systems

Design and Textile Materials – options:

- Engineering Design of Textile Materials
- Textile Materials

Environmental Engineering

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Mechanical Engineering, the Faculty of Civil Engineering, Transportation Engineering and Architecture, and the Faculty of Economics and Business – option:

- Mechanical Engineering

Mechatronics – an interdisciplinary study programme involving the Faculty of Electrical Engineering and Computer Science and the Faculty of Mechanical Engineering

***1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree***

Mechanical Engineering – options:

- Power, Process and Environmental Engineering
- Engineering Design
- Production Engineering

Textile Design Technologies – options:

- Design and Product Development
- Materials and Textile Technologies

Mechatronics – an interdisciplinary study programme involving the Faculty of Electrical Engineering and Computer Science and the Faculty of Mechanical Engineering

***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Mechanical Engineering – options:

- Power, Process and Environmental Engineering
- Engineering Design
- Manufacturing Technologies and Systems

Environmental Engineering

Design and Textile Materials – options:

- Textile Materials

Product Design – options:

- Product Design
- Textile and Fashion Design

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Mechanical Engineering, the Faculty of Civil Engineering, Transportation Engineering and Architecture, and the Faculty of Economics and Business – option:

Mechanical Engineering  
Mechatronics – an interdisciplinary study programme involving the Faculty of Electrical Engineering and Computer Science and the Faculty of Mechanical Engineering

**3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate**

Doctoral School of the Faculty of Mechanical Engineering – options:

Mechanical Engineering  
Environmental Engineering  
Design and Textile Materials

Industrial Engineering – an interdisciplinary study programme involving the Faculty of Civil Engineering, Transportation Engineering and Architecture, the Faculty of Mechanical Engineering, and the Faculty of Economics and Business

**FACULTY OF TOURISM**

Fakulteta za turizem (FT)  
Cesta prvih borcev 36, 8250 Brežice, Slovenia  
Phone: +386 8 20 54 010  
Fax: +386 8 20 54 012  
E-mail: [ft@um.si](mailto:ft@um.si)  
Website: <https://www.ft.um.si/en/Strani/default.aspx>

**1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree**

Tourism: Cooperation and Development

**1<sup>st</sup>-Cycle Study Programme Leading to the Professional Bachelor's Degree**

Contemporary Tourism Practices (*part-time studies with instruction also in English*)

**2<sup>nd</sup>-Cycle Study Programme Leading to the Master's Degree**

Tourism Destinations and Experiences (*part-time studies with instruction also in English*)

**FACULTY OF CRIMINAL JUSTICE AND SECURITY**

Fakulteta za varnostne vede (FVV)  
Kotnikova 8, 1000 Ljubljana, Slovenia  
Phone: +386 1 30 08 300  
Fax: +386 1 23 02 687  
E-mail: [fvv@fvv.uni-mb.si](mailto:fvv@fvv.uni-mb.si)  
Website: <https://www.fvv.um.si/en>

**1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree**

Criminal Justice and Security

**1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree**

Security and Policing  
Information Security

**2<sup>nd</sup>-Cycle Study Programme Leading to the Master's Degree**

Criminal Justice and Security

**3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate**

Criminal Justice and Security

**FACULTY OF HEALTH SCIENCES**

Fakulteta za zdravstvene vede (FZV)  
Žitna ulica 15, 2000 Maribor, Slovenia  
Phone: +386 2 30 04 700

Fax: +386 2 30 04 747

E-mail: [fzv@um.si](mailto:fzv@um.si)

Website: <https://www.fzv.um.si/en>

***1<sup>st</sup>-Cycle Study Programme Leading to the Professional Bachelor's Degree***

Nursing Care

***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Nursing Care – options:

Emergency Situations in Health Care

Mental Health in Advanced Nursing Practice

Nursing Care

Preventive and Clinical Nutrition

Integrated Care for Older People in Advanced Nursing Practice

Integrated Treatment of Chronic Patients in Advanced Nursing Practice

Management in Health and Social Welfare – an interdisciplinary study programme involving the Faculty of Health Sciences and the Faculty of Organizational Sciences

***3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate***

Nursing Care

**FACULTY OF ARTS**

Filozofska fakulteta (FF)

Koroška cesta 160, 2000 Maribor, Slovenia

Phone: +386 2 22 93 840

Fax: +386 2 22 93 625

E-mail: [ff@um.si](mailto:ff@um.si)

Website: [http://www.ff.um.si/?language\\_id=1](http://www.ff.um.si/?language_id=1)

***1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree***

Single-major study programmes:

Slovene Language and Literature

Sociology and Interdisciplinary Social Sciences

Psychology

German Studies

History

Double-major study programmes:

Slovene Language and Literature

Geography

Sociology

English Language and Literature

Translation Studies – English

Translation Studies – German

Pedagogy

Philosophy

German Language and Literature

Hungarian Language and Literature

History

Art History

***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Single-major study programmes:

History

Intercultural German Studies

Psychology

Sociology

Translation and Interpreting – options:

Translation – English and Interpreting – English  
Translation – German and Interpreting – German  
Translation – Croatian and Interpreting – Croatian  
Translation – English and Translation – German  
Translation – English and Translation – Croatian  
Translation – German and Translation – Croatian  
Interpreting – English and Interpreting – German  
Interpreting – English and Interpreting – Croatian  
Interpreting – German and Interpreting – Croatian

Single-major teacher-training study programmes:

Pedagogy  
Slovene Language and Literature

Double-major study programmes:

Art History  
English Studies  
Geography  
History  
Intercultural German Studies  
Philosophy  
Slovene Language and Literature

Double-major teacher-training study programmes:

Geography  
German as a Foreign Language  
History  
Hungarian Language and Literature  
Pedagogy  
Philosophy  
Slovene Language and Literature  
Sociology  
Teaching English

### ***3<sup>rd</sup>-Cycle Study Programmes Leading to the Doctorate***

Art History  
Geography  
German Studies  
History  
Pedagogy  
Philosophy  
Psychology  
Slovene Language Studies  
Sociology

## **FACULTY OF MEDICINE**

Medicinska fakulteta (MF)  
Taborska 8, 2000 Maribor, Slovenija  
Phone: +386 2 23 45 821  
Fax: +386 2 23 45 820  
E-mail: [mf@um.si](mailto:mf@um.si)  
Website: <https://www.mf.um.si/en>

### ***Uniform (Long-Cycle) Master's Study Programmes Leading to the Master's Degree***

General Medicine  
Dental Medicine

### ***3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate***

Biomedical Technology

## **FACULTY OF EDUCATION**

Pedagoška fakulteta (PEF)  
Koroška cesta 160, 2000 Maribor, Slovenia  
Phone: +386 2 22 93 600  
Fax: +386 2 22 93 760  
E-mail: [dekanat.pef@um.si](mailto:dekanat.pef@um.si)  
Website: <https://pef.um.si/145/home>

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Academic Bachelor's Degree***

Elementary Education  
Music Education  
Fine Art Education

### ***1<sup>st</sup>-Cycle Study Programmes Leading to the Professional Bachelor's Degree***

Preschool Education  
Sports Coaching

### ***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Elementary Education  
Fine Art Education  
Inclusion in Education  
Music Education  
Preschool Education

### ***3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate***

Science of Education

## **FACULTY OF LAW**

Pravna fakulteta (PF)  
Mladinska ulica 9, 2000 Maribor, Slovenia  
Phone: +386 2 25 04 200  
Fax: +386 2 25 23 245  
E-mail: [info.pf@um.si](mailto:info.pf@um.si)  
Website: <https://www.pf.um.si/en>

### ***1<sup>st</sup>-Cycle Study Programme Leading to the Academic Bachelor's Degree***

Law

### ***2<sup>nd</sup>-Cycle Study Programmes Leading to the Master's Degree***

Law  
European Legal Studies (*only as part-time studies and with instruction also in English*)

### ***3<sup>rd</sup>-Cycle Study Programme Leading to the Doctorate***

Law



### LIST OF FACULTY ERASMUS AND ECTS COORDINATORS

Some lectures for students in the Erasmus programme are conducted in English. Some courses are available only in the tutorial system. For more information, please check the Faculty Information Package and/or contact the ERASMUS coordinator at the faculty of your choice:

FACULTY		ERASMUS COORDINATOR	Phone number	E-mail address	ECTS COORDINATORS	Phone number	E-mail address
Faculty of Economics and Business	EPF	mag. Sanja Kocijan	+386 2 22 90 252	<a href="mailto:sanja.kocijan@um.si">sanja.kocijan@um.si</a>	izr. prof. dr. Lidija Hauptman	+386 2 22 90 120	<a href="mailto:lidija.hauptman@um.si">lidija.hauptman@um.si</a>
Faculty of Electrical Engineering and Computer Science	FERI	prof. dr. Marjan Mernik, Barbara de Los Santos de Leon (administrative assistant)	+386 2 22 07 455 +386 2 22 07 006	<a href="mailto:marjan.mernik@um.si">marjan.mernik@um.si</a> <a href="mailto:erasmus.feri@um.si">erasmus.feri@um.si</a>	prof. dr. Marjan Mernik	+386 2 22 07 455	<a href="mailto:marjan.mernik@um.si">marjan.mernik@um.si</a>
Faculty of Energy Technology	FE	doc. dr. Brigita Ferčec Jerneja Klemenčič	+386 7 62 02 213 +386 3 77 70 400	<a href="mailto:brigita.fercec@um.si">brigita.fercec@um.si</a> <a href="mailto:jerneja.klemencic@um.si">jerneja.klemencic@um.si</a>	doc. dr. Brigita Ferčec	+386 7 62 02 213	<a href="mailto:brigita.fercec@um.si">brigita.fercec@um.si</a>
Faculty of Civil Engineering, Transportation Engineering and Architecture	FGPA	lekt. Sabina Mulej (Erasmus faculty coordinator) mag. Damijana Zlatolas (administrative assistant) izr. prof. dr. Peter Šenk (coordinator for Architecture) viš. pred. mag. Beno Mesarec (coordinator for Traffic and Transportation Engineering)	+386 2 22 94 364 +386 2 22 94 344 +386 2 22 94 706 +386 2 22 94 392	<a href="mailto:sabina.mulej@um.si">sabina.mulej@um.si</a> <a href="mailto:erasmus.fgpa@um.si">erasmus.fgpa@um.si</a> <a href="mailto:peter.senk@um.si">peter.senk@um.si</a> <a href="mailto:beno.mesarec@um.si">beno.mesarec@um.si</a>	izr. prof. dr. Andrej Ivanič	+386 2 22 94 336	<a href="mailto:andrej.ivanic@um.si">andrej.ivanic@um.si</a>
Faculty of Chemistry and Chemical Engineering	FKKT	prof. dr. Peter Krajnc	+386 2 22 94 422	<a href="mailto:peter.krajnc@um.si">peter.krajnc@um.si</a>	doc. dr. Marko Bračko	+386 2 22 94 490	<a href="mailto:marko.bracko@um.si">marko.bracko@um.si</a>
Faculty of Agriculture and Life Sciences	FKBV	doc. ddr. Lazar Pavić	+386 2 32 09 058	<a href="mailto:lazar.pavic@um.si">lazar.pavic@um.si</a>	prof. dr. Branko Kramberger	+386 2 32 09 033	<a href="mailto:branko.kramberger@um.si">branko.kramberger@um.si</a>
Faculty of Logistics	FL	Vid Mlejnik	+386 3 42 85 356	<a href="mailto:vid.mlejnik@um.si">vid.mlejnik@um.si</a>	prof. dr. Maja Fošner	+386 3 42 85 324	<a href="mailto:maja.fosner@um.si">maja.fosner@um.si</a>
Faculty of Natural Sciences and Mathematics	FNM	doc. dr. Jan Podlesnik	+386 2 22 93 678	<a href="mailto:erasmus.fnm@um.si">erasmus.fnm@um.si</a>	doc. dr. Daniel Eremita (Mathematics and Computer Science), izr. prof. dr. Robert Repnik (Physics),	+386 2 23 55 608 +386 41 792 567 +386 2 22 93 753	<a href="mailto:daniel.eremita@um.si">daniel.eremita@um.si</a> <a href="mailto:robert.repnik@um.si">robert.repnik@um.si</a> <a href="mailto:srecko.glodez@um.si">srecko.glodez@um.si</a>

					prof. dr. Srečko Glodež (Design and Engineering), doc. dr. Igor Paušič (Biology and Chemistry)	+386 2 22 93 694	<a href="mailto:igor.pausic@um.si">igor.pausic@um.si</a>
Faculty of Organizational Sciences	FOV	izr. prof. dr. Uroš Rajkovič asist. mag. Maja Zajec	+386 4 23 74 290 +386 4 23 74 228	<a href="mailto:erasmus.fov@um.si">erasmus.fov@um.si</a>	doc. dr. Marjan Senegačnik	+386 4 23 74 256	<a href="mailto:erasmus.fov@um.si">erasmus.fov@um.si</a>
Faculty of Mechanical Engineering	FS	izr. prof. dr. Nataša Vujica Herzog (Mechanical Engineering), izr. prof. dr. Julija Volmajer Valh (Textile Engineering)	+386 2 22 07 635 +386 2 22 07 897	<a href="mailto:natasa.vujica@um.si">natasa.vujica@um.si</a> <a href="mailto:julija.volmajer@um.si">julija.volmajer@um.si</a>	izr. prof. dr. Janez Kramberger	+386 2 22 07 676	<a href="mailto:janez.kramberger@um.si">janez.kramberger@um.si</a>
Faculty of Tourism	FT	izr. prof. dr. Mitja Gorenak	+386 8 20 54 019	<a href="mailto:mitja.gorenak@um.si">mitja.gorenak@um.si</a>	doc. dr. Marjetka Rangus	+386 8 20 57 062	<a href="mailto:marjetka.rangus@um.si">marjetka.rangus@um.si</a>
Faculty of Criminal Justice and Security	FVV	izr. prof. dr. Aleš Bučar - Ručman International Office	+386 1 30 08 310	<a href="mailto:ales.bucar@fvv.uni-mb.si">ales.bucar@fvv.uni-mb.si</a> <a href="mailto:international.office@fvv.uni-mb.si">international.office@fvv.uni-mb.si</a>	izr. prof. dr. Aleš Bučar - Ručman	+386 1 30 08 310	<a href="mailto:ales.bucar@fvv.uni-mb.si">ales.bucar@fvv.uni-mb.si</a>
Faculty of Health Sciences	FZV	Aleksandra Lovrenčič	+386 2 30 04 719	<a href="mailto:aleksandra.lovrencic@um.si">aleksandra.lovrencic@um.si</a> <a href="mailto:fzv.erasmus@um.si">fzv.erasmus@um.si</a>	viš. pred. dr. Klavdija Čuček Trifkovič	+386 2 30 04 704	<a href="mailto:klavdija.cucek@um.si">klavdija.cucek@um.si</a>
Faculty of Arts	FF	izr. prof. dr. Natalia Kaloh Vid mag. Alenka Marušič	+386 2 22 93 744 +386 2 22 93 782	<a href="mailto:natalia.vid@um.si">natalia.vid@um.si</a> <a href="mailto:alenka.marusic@um.si">alenka.marusic@um.si</a>	lekt. Kirsten Margaret Hempkin (English and American Studies)  izr. prof. dr. Janez Bregant (Philosophy)  doc. dr. Uroš Horvat (Geography)  doc. dr. Melanija Larisa Fabčič (German Studies)  izr. prof. dr. Jutka Rudaš (Hungarian Language and Literature)  prof. dr. Mateja Pšunder (Pedagogy)  doc. dr. Simon Zupan (Translation Studies)	+386 2 22 93 616  +386 2 22 93 790  +386 2 22 93 651  +386 2 22 93 609  +386 2 22 93 626  +386 2 22 93 825  +386 2 22 93 701	<a href="mailto:kirsten.hempkin@um.si">kirsten.hempkin@um.si</a>  <a href="mailto:janez.bregant@um.si">janez.bregant@um.si</a>  <a href="mailto:uros.horvat@um.si">uros.horvat@um.si</a>  <a href="mailto:melanija.fabcic@um.si">melanija.fabcic@um.si</a>  <a href="mailto:jutka.rudas@um.si">jutka.rudas@um.si</a>  <a href="mailto:mateja.psunder@um.si">mateja.psunder@um.si</a>  <a href="mailto:simon.zupan@um.si">simon.zupan@um.si</a>

					izr. prof. dr. Sara Tement (Psychology)	+386 2 22 93 855	<a href="mailto:sara.tement@um.si">sara.tement@um.si</a>
					izr. prof. dr. Natalija Ulčnik (Slavic Languages and Literatures)	+386 2 22 93 630	<a href="mailto:natalija.ulcnik@um.si">natalija.ulcnik@um.si</a>
					doc. dr. Suzana Košir (Sociology)	+386 2 22 93 840	<a href="mailto:suzana.kosir1um.si">suzana.kosir1um.si</a>
					izr. prof. dr. Polonca Vidmar (History of Arts)	+386 2 22 93 707	<a href="mailto:polona.vidmar@um.si">polona.vidmar@um.si</a>
					doc. dr. Aleš Maver (History)	+386 2 22 93 799	<a href="mailto:ales.maver@um.si">ales.maver@um.si</a>
Faculty of Medicine	MF	prof. dr. Breda Pečovnik Balon	+386 2 23 45 824	<a href="mailto:breda.balon@guest.um.si">breda.balon@guest.um.si</a>	prof. dr. Breda Pečovnik Balon	+386 2 23 45 824	<a href="mailto:breda.balon@guest.um.si">breda.balon@guest.um.si</a>
		mag. Milena Orož Črešnar (administrative assistant)	+386 2 23 45 842	<a href="mailto:milena.orož@um.si">milena.orož@um.si</a>			
Faculty of Education	PEF	Jelena Krivograd	+386 2 22 93 853	<a href="mailto:jelena.krivograd@um.si">jelena.krivograd@um.si</a>	doc. dr. Marta Licardo (Department of Preschool Education)	+386 2 22 93 642	<a href="mailto:marta.licardo@um.si">marta.licardo@um.si</a>
					doc. dr. Črtomir Matejek (Department of Elementary Education)	+386 2 22 93 679	<a href="mailto:crtomir.matejek@um.si">crtomir.matejek@um.si</a>
					prof. spec. Petra Varl (Department of Fine Arts)	+386 2 22 93 716	<a href="mailto:petra.varl@um.si">petra.varl@um.si</a>
					prof. mag. Tomaž Svete (Department of Music)	+386 2 22 93 770	<a href="mailto:tomaz.svete@um.si">tomaz.svete@um.si</a>
					viš. pred. dr. Stojan Puhalič (Department of Sports Training)	+386 2 22 93 679	<a href="mailto:stojan.puhali@um.si">stojan.puhali@um.si</a>
Faculty of Law	PF	izr. prof. dr. Suzana Kraljić	+386 2 25 04 232	<a href="mailto:suzana.kraljic@um.si">suzana.kraljic@um.si</a>	izr. prof. dr. Nataša Samec	+386 2 25 04 231	<a href="mailto:natasa.samecberghaus@um.si">natasa.samecberghaus@um.si</a>
		Rebeka Livić	+386 2 25 04 201	<a href="mailto:rebeka.livic@um.si">rebeka.livic@um.si</a>	Berghaus		

## **GRADING SCALE**

Slovene Grading Scale	ECTS Grading Scale
10 - excellent	A
9 - very good	B
8 - good	C
7 - satisfactory	D
6 - sufficient	E
5 – fail	FX/F

## **ADMISSION/REGISTRATION PROCEDURES**

### **ADMISSION REQUIREMENTS FOR ENROLMENT IN THE FIRST YEAR OF UNDERGRADUATE AND LONG-CYCLE MASTER'S STUDY PROGRAMMES (for Slovenians without Slovenian citizenship and citizens of non-EU Member States)**

The application and admission procedure for enrolment in the first year of undergraduate studies for Slovenians without Slovenian citizenship and citizens of non-EU Member States at the University of Maribor is conducted by:

University of Maribor

Higher Education Application and Information Centre

Slomškov trg 15, 2000 Maribor, Slovenia

Phone: +386 2 23 55 264

E-mail: [vpis@um.si](mailto:vpis@um.si)

Website: [www.vpis.um.si](http://www.vpis.um.si) & <https://moja.um.si/bodoci-studentje/Strani/postopek-vpisa.aspx>

#### **1. APPLICATION AND ADMISSION PROCEDURE:**

There are two application periods in the 2021/2022 academic year: the first lasts from 16 February to 20 April 2021 and the second from 6 to 8 September 2021. Candidates apply by using the E-Application form in the eVŠ: <http://portal.evs.gov.si/prijava>.

All necessary documents proving the fulfilment of admission requirements shall be submitted to the Higher Education Application and Information Centre of the University of Maribor via the eVŠ web portal no later than 9 June 2021 (or 13 August 2021 for candidates completing their secondary education this year). Candidates shall pass a test of ability, capacity, and skills if they wish to enrol in the Faculty of Civil Engineering, Transportation Engineering and Architecture (the 1<sup>st</sup>-cycle study programme in Architecture) or in the Faculty of Education (the 1<sup>st</sup>-cycle study programmes in Music Education, Art Education, and Sports Coaching).

#### **2. EVIDENCE ON THE FULFILLMENT OF ADMISSION REQUIREMENTS:**

- a scan or a photograph of an identity document based on the written consent of the candidate (passport – candidate's personal data page, where the name, surname, date and place of birth and nationality should be indicated );
- a scan or a photograph of the translation of the document showing citizenship (passport) into Slovenian or English by a court appointed translator (translation is not necessary for documents issued in the following languages: English, Croatian, Bosnian and Serbian if the writing of the document is in Latin script, unless required by a competent authority; if the document is issued in Cyrillic script or in handwriting, a translation is required);
- a scan or a photograph of the secondary school final certificate and secondary school exit certificates of the last two years (The authenticity will be checked with the issuer of the original document or the competent authority of the country of origin of the document by the higher education institution. In the event that the higher education institution is unable to confirm the

authenticity of the document, the candidate will be required to provide the original document legalized according to the regulations and country of origin.);

- a scan or a photograph of the translation of the secondary school final certificate and secondary school exit certificates of the last two years into Slovenian or English by a court appointed translator (translation is not necessary for documents issued in the following languages: English, Croatian, Bosnian and Serbian if the writing of the document is in Latin script, unless required by a competent authority; if the document is issued in Cyrillic script or in handwriting, a translation is required);
- scans or photographs of the residual secondary school yearly certificates (required only from candidates who are in the process of obtaining the Decision on recognition of certificates obtained abroad for the purpose of further education);
- a scan or a photograph of a Decision on recognition of certificates obtained abroad for the purpose of further education;
- a scan or a photograph of the Slovene language certificate (if it is required by the study programme):  
**Before enrolling in the first year of undergraduate and long-cycle master's studies:** Faculty of Education, all study programmes (CEFR level B2); Faculty of Health Sciences (CEFR level B2); Faculty of Arts, study programmes in Slovene Language and Literature (CEFR level B2) and study programme in Psychology (CEFR level C2\*); Faculty of Natural Sciences and Mathematics, study programme in Subject Teacher (CEFR level B2); Faculty of Medicine, study programmes in General Medicine and Dental Medicine (level C2\*). **Before enrolling in the second year of undergraduate and long-cycle master's studies:** Faculty of Business and Economics, Faculty of Mechanical Engineering, all study programmes (level B1); Faculty of Tourism, both study programmes (completed Slovene language course by those enrolled in full-time studies); Faculty of Criminal Justice (CEFR level A2); Faculty of Arts, single-major study programmes in Sociology and Interdisciplinary Social Sciences, Psychology, German Studies, and History and double-major study programmes in Geography, Sociology, English Language and Literature, Translation Studies – English, Translation Studies – German, Pedagogy, Philosophy, German Language and Literature, Hungarian Language and Literature, History, and Art History (CEFR level B2). **No Slovene language certificate is required by:** Faculty of Electrical Engineering and Computer Science, Faculty of Energy Technology, Faculty of Civil Engineering, Transportation Engineering and Architecture, Faculty of Chemistry and Chemical Engineering, Faculty of Agriculture and Life Sciences, Faculty of Logistics, Faculty of Natural Sciences and Mathematics (except for the study programme in Subject Teacher), Faculty of Organizational Sciences, and the Faculty of Law.

*Due to the current situation caused by the COVID-19 pandemic, the Senate of the University of Maribor adopted a decision to allow foreigners (citizens of EU Member States, citizens of non-EU Member States, Slovenians without Slovenian citizenship, and Slovenian citizens who earned their graduate degree abroad) who are enrolling in the 2021/22 academic year to submit the proof of Slovene language proficiency to the chosen UM faculty by the time they meet the conditions for advancement to the second year of study. The decision does not apply to candidates for enrolment in study programmes in the field of Slovene language and literature. They must submit the proof during the application and enrolment procedure, no later than 13 August 2021.*

The Slovene language certificate is obtainable from:

**For all CEFR levels:**

University of Ljubljana  
Centre for Slovene as a Second and Foreign Language  
Kongresni trg 12, 1000 Ljubljana, Slovenia  
Phone: +386 1 24 18 647  
E-mail: [izpitni.center@ff.uni-lj.si](mailto:izpitni.center@ff.uni-lj.si)  
Website: [www.centerslo.net](http://www.centerslo.net)

**For CEFR levels A2, B1, B2 and C2 – only for candidates enrolling in the study programmes of the University of Maribor:**

Faculty of Arts of the University of Maribor  
Student Affairs Office  
Koroška cesta 160, 2000 Maribor, Slovenia  
Phone: +386 2 22 93 796

E-mail: [vanja.borko@um.si](mailto:vanja.borko@um.si)

Website: [http://www.ff.um.si/studenti/informacije/izpit-iz-slovenskega-jezika-za-tujce.dot?language\\_id=1](http://www.ff.um.si/studenti/informacije/izpit-iz-slovenskega-jezika-za-tujce.dot?language_id=1)

**For CEFR levels A1 and A2:**

Andragoški zavod Maribor – Ljudska univerza (Maribor Adult Education Centre)

Maistrova 5, 2000 Maribor, Slovenia

Phone: +386 2 23 41 111

E-mail: [info@azm-lu.si](mailto:info@azm-lu.si)

Website: [www.azm-lu.si](http://www.azm-lu.si)

\*All candidates need a Slovene language certificate at level C2, as determined by the Common European Framework of Reference for Languages (CEFR). An exam in the Slovene language taken at the final examination (Slovenian matura), a certificate of the last year the subject was carried out at secondary school, the Slovene language certificate at level C2, or another equivalent document are considered as a fulfilled admission requirement.

For detailed information about verified documents see our homepage: <http://www.vpis.um.si>.

If the application is accepted, the candidate shall pay an enrolment fee, in some cases a tuition fee, and complete the enrolment procedure at the chosen faculty.

### **3. TUITION FEES**

Tuition fees for undergraduate studies are set individually by each faculty.

## **ADMISSION REQUIREMENTS FOR ENROLMENT IN THE FIRST YEAR OF UNDERGRADUATE AND LONG-CYCLE MASTER'S STUDY PROGRAMMES (for citizens of the European Union Member States)**

Citizens of the European Union Member States may apply to study in Slovenia under the same conditions as citizens of the Republic of Slovenia.

The application and admission procedure for enrolment in the first year of undergraduate and long-cycle master's study programmes at the University of Maribor is conducted by:

University of Maribor

Higher Education Application and Information Centre

Slomškov trg 15

2000 Maribor

Slovenia

Phone: +386 2 23 55 261

E-mail: [vpis@um.si](mailto:vpis@um.si)

Website: [www.vpis.um.si](http://www.vpis.um.si) & <https://moja.um.si/bodoci-studentje/Strani/postopek-vpisa.aspx>

Information on the application and admission procedure is available at the Higher Education Application and Information Centre of the University of Maribor and on the website of the Ministry of Education, Science and Sport.

### **1. APPLICATION PROCEDURE:**

Citizens of the EU Member States may apply for enrolment in the first year of undergraduate and long-cycle master's study programmes in three application periods:

- the first application period lasts from 16 February to 19 March 2021,
- the second application period lasts from 20 to 27 August 2021, and
- the application period for still-available enrolment places lasts from 23 September to 12 p.m. on 24 September 2021.

## 2. GENERAL CONDITIONS FOR ENROLMENT IN THE FIRST YEAR OF STUDY:

- **successfully completed appropriate secondary education** (In order to enrol in academic study programmes or long-cycle master's study programmes, the candidates shall have a recognised national exit exam such as the Slovenian matura or final examination before 1 June 1995. In order to enrol in professional study programmes, the candidates shall have a recognised final examination, vocational certification, or Slovenian matura.);
- **completed procedure for the recognition of secondary-school certificates obtained abroad** (After the recognition procedure, the candidates obtain a Decision on Recognition of Foreign Education. The Decision on Recognition of Foreign Education determines whether a candidate may continue his education in academic study programmes, long-cycle master's study programmes, or professional study programmes);
- some study programmes require the candidates to **pass a test of ability, capacity, and skills**;
- some faculties (Faculty of Medicine, Faculty of Arts, and Faculty of Education) require a certificate of the Slovene language proficiency at a certain level, in compliance with the Common European Framework of Reference for Languages. More information on the required Slovene language proficiency is available in the Call for enrolment for the 2021/2022 academic year published at [www.vpis.um.si](http://www.vpis.um.si).

*Due to the current situation caused by the COVID-19 pandemic, the Senate of the University of Maribor adopted a decision to allow foreigners (citizens of EU Member States, citizens of non-EU Member States, Slovenians without Slovenian citizenship, and Slovenian citizens who earned their graduate degree abroad) who are enrolling in the 2021/22 academic year to submit the proof of Slovene language proficiency to the chosen UM faculty by the time they meet the conditions for advancement to the second year of study. The decision does not apply to candidates for enrolment in study programmes in the field of Slovene language and literature. They must submit the proof during the application and enrolment procedure, no later than 13 August 2021.*

Candidates shall pass a test of ability, capacity, and skills if they wish to enrol in the Faculty of Civil Engineering, Transportation Engineering and Architecture (the 1<sup>st</sup>-cycle study programme in Architecture) and in the Faculty of Education (the 1<sup>st</sup>-cycle study programmes in Music Education, Art Education, and Sports Coaching).

## 3. EVIDENCE ON THE FULFILLMENT OF ADMISSION REQUIREMENTS:

- a final certificate of successfully completed secondary school,
- certificates of the last two years of completed secondary school, and
- a Decision on recognition of foreign education for the purpose of further education.

A document that is not mandatory:

- a scan or photograph of the candidate's identity document with their written consent: an identity card or a passport (the page containing the candidate's personal information which indicates their first and last name, date and place of birth, and citizenship)

For the recognition procedure some additional documents are required (secondary school yearly certificates - for all years of secondary education, short chronological description of the entire education (statement by the applicant)).

Candidates shall **submit scans or photographs** of the required **documents via the eVŠ web portal**. All certificates (except bilingual ones with one language being Slovene or English) shall be translated into the Slovene or English language by a court appointed translator if the Higher Education Application and Information Centre estimates and notifies the candidate that it is necessary. The authenticity of the documents will be checked with the issuer of the original document or the competent authority of the country of origin of the document by the higher education institution. In the event that the higher education institution is unable to confirm the authenticity of the document, the candidate will be required to provide the original document legalized according to the regulations and country of origin.

#### **4. TUITION FEES**

***Citizens of the European Union Member States do not pay any tuition fees for full-time undergraduate and long-cycle master's study programmes.***

#### **ENROLMENT IN POSTGRADUATE PROGRAMMES**

In the 2021-2022 academic year, candidates may enrol in master's (2<sup>nd</sup>-cycle) and doctoral (3<sup>rd</sup>-cycle) study programmes offered by faculties of the University of Maribor. Detailed information on enrolment in master's and doctoral programmes can be found at <https://moja.um.si/en/future-students/Strani/enrolment-postgraduate.aspx>.

All candidates aiming to attend postgraduate programmes of the University of Maribor may apply to the call for application, published at <https://moja.um.si/en/future-students/Strani/enrolment-postgraduate.aspx>, irrespective of whether they have already completed their previous education at the time of application. Candidates who applied must submit proof that they have completed their previous education by the deadline set by the relevant faculty (faculties will publish internal deadlines on their websites; candidates may also contact competent student affairs offices). Proof of completed previous education is not a requirement for the submission of an application, it is, however, required for enrolment.

Candidates shall be able to apply to postgraduate programmes of faculties of the University of Maribor in two separate application periods. However, in the second application period, candidates may apply only for those programmes where enrolment places were not filled in the first application round. Irrespective of the aforementioned, faculties may decide against holding a second round of applications despite still having available places after the first application round.

##### **Application periods for Slovenians without Slovenian citizenship and Citizens of Non-EU Member States:**

- 1<sup>st</sup> application period shall be open from 31 March 2021 until 31 May 2021 at the latest.
- 2<sup>nd</sup> application period: if enrolment places are not filled in the first application period and faculties decide to publish a list of vacancies, candidates shall be able to apply in the second round from 5 July 2021 until 8 September 2021 at the latest.

##### **Application periods for citizens of the Republic of Slovenia and other EU Member States:**

- 1<sup>st</sup> application period shall be open from 31 March 2021 until 8 September 2021 at the latest.
- 2<sup>nd</sup> application period: if enrolment places are not filled in the first application period and faculties decide to publish a list of vacancies, candidates shall be able to apply in the second round from 22 September 2021 until 23 September 2021 at noon CET at the latest.

Slovenians without Slovenian citizenship and citizens of non-EU Member States may apply for postgraduate programmes in accordance with the *Rules on Tuition Fees and Accommodation in Student Dormitories for Slovenian Nationals without Slovenian Citizenship and Foreigners in the Republic of Slovenia* (Official Gazette of the Republic of Slovenia, No. 77/16 and 25/19). The number of available enrolment places for this group of applicants is published in separate tables referring to places available to Slovenians without Slovenian citizenship and citizens of non-EU Member States.

Citizens of the Republic of Slovenia and other EU Member States, citizens of non-EU Member States who, or whose parents or guardians (or at least one of them), are tax residents of the Republic of Slovenia with permanent residence in the Republic of Slovenia, as well as persons granted international protection and applicants for asylum under the International Protection Act (Official Gazette of the Republic of Slovenia, No. 16/17 – official consolidated text) may apply for enrolment places available to citizens of the Republic of Slovenia and other EU Member States.

All candidates, regardless the nationality, who earned their previous education abroad shall obtain a decision on the recognition of foreign academic qualifications.



Candidates who have already obtained a decision on the recognition of foreign academic qualifications shall follow the instructions for the submission of supporting documents demonstrating fulfilment of admission requirements. The decision on the recognition of foreign academic qualifications, along with the required supporting documents, shall be submitted to the faculty implementing the programme the candidate is applying for via the eVŠ web portal. For candidates who have not yet obtained a decision on the recognition of foreign academic qualifications, the online application form for enrolment in postgraduate programmes submitted via eVŠ (available at <https://portal.evs.gov.si/prijava/?locale=en>) shall also be considered the application for the recognition of foreign academic qualifications. Candidates who submit an incomplete application or application for recognition of education for the purpose of continuing education will individually receive additional information on the request and the deadline to supplement the application by regular mail or electronically via the eVŠ web portal.

Under the *Assessment and Recognition of Education Act* (Official Gazette of the Republic of Slovenia, No. 87/11, No. 97/11 – amended, and 109/12), the deadline for issuing the decision on the recognition of foreign academic qualifications is two months after the receipt of a complete application. If a candidate submitted the application in due time, yet it is nonetheless unreasonable to expect that the decision will be issued by 30 September 2021, the candidate is advised to file a request for an extension of the deadline for enrolment for legitimate reasons with the relevant faculty.

Information on submitting the **proof of Slovene or English language proficiency** if the study programme requires one: *Due to the current situation caused by the COVID-19 pandemic, the Senate of the University of Maribor adopted a decision to allow foreigners (citizens of EU Member States, citizens of non-EU Member States, Slovenians without Slovenian citizenship, and Slovenian citizens who earned their graduate degree abroad) who are enrolling in the 2021/22 academic year to submit the proof of Slovene language proficiency to the chosen UM faculty by the time they meet the conditions for advancement to the second year of study. The decision does not apply to candidates for enrolment in study programmes in the field of Slovene language and literature. They must submit the proof during the application and enrolment procedure. Students who are enrolled in one-year teacher-training study programmes in the 2021/22 academic year must submit the proof of Slovene language proficiency by the time they enter practical training in schools.*

During the application-enrolment procedure for second-cycle study programmes, candidates may apply for a special status on the basis of which they can be added to the list of candidates admitted post-deadline. However, they shall nonetheless meet the admission requirements laid down in the accredited study programme and achieve at least 90% of the required score. Based on a candidate's written request and relevant supporting documents, the university committee in charge of requests and appeals shall decide on whether to confer special status on the candidate.

Special status may be conferred on candidates who provide relevant supporting documents certifying: disability or special needs, chronic illness or consequences of an acute disease that persevered throughout the application procedure and had a material impact on the candidate's academic achievement during the relevant period, exceptional social circumstances, or "top athlete" status in the relevant period.

In order to be awarded special status, candidates shall lodge an application along with relevant supporting documents. The application shall be sent by registered mail to the relevant faculty implementing the programme the candidate is applying for by 15 September 2021 at the latest. In exceptional cases, applications may be submitted post-deadline, however, only if circumstances justifying the special status occurred after the deadline. The envelope shall be clearly marked: "Za Komisijo za prošnje in pritožbe v prijavnem postopku Univerze v Mariboru" (to the Commission for Requests and Appeals in the Application Procedure of the University of Maribor).

Candidates shall apply for special status only once, even if they submit more than one application for enrolment. The decision on the conferral of special status shall be valid for all applications even if submitted to different faculties.

Faculties shall enrol candidates admitted in the first application period by the internal deadline set by each relevant faculty, however, no later than:

- 30 June 2021 for Slovenians without Slovenian citizenship and citizens of non-EU Member States, and

- 17 September 2021 for Slovenian citizens and EU nationals.

Faculties shall enrol candidates admitted in the second application period by the internal deadline set by each relevant faculty, however, no later than 30 September 2021.

## **ADMISSION/REGISTRATION PROCEDURE FOR ERASMUS+ EXCHANGE STUDENTS**

Participating countries are the EU member states, Iceland, Liechtenstein, Norway, Republic of North Macedonia, Serbia, and Turkey.

### **1. Application procedure**

1. Apply for an individual password at <https://studentexchange.um.si/ADPrijava.aspx>.
2. Complete an E-Application Form (Learning Agreement) – send us our version of the Learning Agreement.
3. Choose your study units. The majority of chosen courses in your LA must be from the faculty that covers study areas specified in the Erasmus+ Inter-institutional Agreement between your home university and the University of Maribor. Students may choose courses from up to 3 different faculties.
4. You must have a signed and stamped document from the Erasmus+ academic coordinator of your home university.
5. Request a Transcript of Records from your home university. The transcript may be in any form including computer print-out from your university registry's office. It must be in English.
6. We require an assessment of your English language skills (at least at B1 level in line with CEFR). Send us either a document stating your English language proficiency level, signed and stamped by an English teacher from your home institution, or a copy of any English language certificate you might have.
7. Complete the [Claim for Establishing Unique Personal Number – EMSO Number](#).
8. All required documents:
  - a) an Application Form with chosen courses (Learning Agreement) - signed and stamped by the home university;
  - b) a Transcript of Records in English;
  - c) a Certificate of English language proficiency (see step 6);
  - d) a Claim for Establishing Unique Personal Number – EMSO Number; and
  - e) a STATEMENT that you give consent to the use of your personal information in line with EU law on data protection (General Data Protection Regulation or GDPR).

All required documents must be in PDF format and sent to the [incoming.erasmus@um.si](mailto:incoming.erasmus@um.si) email address.

### **2. Deadlines**

- 1<sup>st</sup> semester: 1 July 2021
- 2<sup>nd</sup> semester: 1 November 2021

### **3. Admission procedure:**

Your documents will be reviewed by the main International Relations Office and the selected host faculty. If you are accepted for Erasmus+ study at the University of Maribor, we will send you an Erasmus+ acceptance letter to your e-mail address.

## **INTERNATIONAL CREDIT MOBILITY – ERASMUS+ between programme and partner countries**

Before applying to the call, a student must check the list of partner institutions, fields, and levels of study within the table of Erasmus+ inter-institutional agreements. The sending home institution must be a partner university of the University of Maribor.

Before applying to the call, a student must check internal procedures for the application for mobility for a study period abroad at the sending home institution.

**The application must contain:**

1. an Application Form with the Learning Agreement – please note that it is obligatory to use our forms available at the following web page: <https://studentexchange.um.si> (type mobility: CREDIT MOBILITY!). The document must be confirmed by the student and the Erasmus+ coordinator or responsible person at the department or faculty and the institutional coordinator or responsible person of the sending institution.\*
2. A Transcript of Records of all passed exams for all levels of study with the average grade.
3. A confirmation of English language proficiency at least at B1 level in line with CEFR ([http://www.coe.int/t/dg4/linguistic/cadre1\\_en.asp](http://www.coe.int/t/dg4/linguistic/cadre1_en.asp)). English language proficiency is demonstrated by a verified confirmation (Attachment 1) from an English teacher at the applicant's home department or by a TOEFL result of 42 (IBT) or more, IELTS 4.0 or more, or by another equal certificate.
4. A signed declaration on already conducted student mobility (Attachment 2).
5. A signed declaration on state of residence, birth and citizenship (Attachment 3).
6. A motivation letter up to a maximum of one A4-page, signed by the applicant.
7. Curriculum Vitae (Europass) with applicant's additional activities (Attachment 4).
8. A valid confirmation of enrolment.
9. A copy of a valid personal document (passport or ID).

\*In addition to the above-listed documents, the application for the preparation of a diploma, master's thesis, or doctoral dissertation must be accompanied by the »Mobility Activity Plan« (Attachment 5) that was confirmed by the student and the Erasmus+ coordinator or another responsible person at the sending institution.

All documents must be in PDF format.

The complete application is to be sent to the Erasmus+ coordinator or another responsible person of the International Relations Office of the domestic institution from the list of Erasmus partner institutions.

Students with **special needs** may apply for additional financial funds (see [Application for additional financing of participants with special needs](#)).

**MAIN UNIVERSITY REGULATIONS**

The autonomy of universities is guaranteed by the Constitution of the Republic of Slovenia (Article 58) and their organization and general activities are regulated by the Higher Education Act (Official Gazette of the RS, No.: 32/12 - official consolidated text, 40/11 – ZUPJS-A, 40/12 - ZUJF, 57/12 - ZPCP-2D, 109/12, 85/14, 75/16, 61/17 – ZUPŠ, 65/17, 49/20 – ZIUZEOP, 80/20 – ZIUOOPE, 152/20 – ZZUOOP, and 175/20 - ZIUOPDVE). The University was reorganised by the Ordinance on the Reorganisation of the University of Maribor (Official Gazette of the RS, No.: 28/00, 98/03, 79/04, 36/06, 137/06, 58/07, 67/08, 96/09, 17/15, 26/17, 8/19, and 36/21). The recognition of international study achievements is regulated by the Convention on the Recognition of Qualifications Concerning Higher Education in the European Region, ratified by the Act Ratifying the Convention on the Recognition of Qualifications Concerning Higher Education in the European Region (Official Gazette of the RS – International Treaties, No.: 14/99). Concrete provisions regarding these matters are also adopted in the Statute of the University of Maribor and in several executive provisions. Main university regulations regarding students are available at <https://moja.um.si/en/study/Strani/Rules-and-Regulations.aspx>.

**RECOGNITION PROCEDURES**

Pursuant to the Act on Assessment and Recognition of Education, schools, other education establishments, and higher education institutions are competent for recognition of previously obtained foreign education for the purpose of further education.

Recognition of foreign education for the purpose of further education in the Republic of Slovenia is a procedure by which, in the course of enrolment, holders of foreign certificates and diplomas are issued decisions recognizing

their right to continue education in the Republic of Slovenia. On the basis of this decision, the school shall enrol the holder in the appropriate education programme.

Applicants who are holders of foreign certificates and who wish to study at the University of Maribor are able to make an application for recognition of their foreign certificates together with their application for study at the eVŠ web portal. For more information and guidelines, please visit <https://moja.um.si/en/future-students/Strani/recognition-of-education.aspx>. For specific information on the Recognition of foreign education for the purpose of further education at the University of Maribor, please contact [recognition@um.si](mailto:recognition@um.si); phone: +386 2 23 55 263.

#### **GENERAL ARRANGEMENTS FOR THE RECOGNITION OF PRIOR LEARNING (FORMAL, INFORMAL, AND NON-FORMAL)**

Students who have attained certain knowledge and skills through prior learning may apply for recognition if they wish these knowledge and skills to be recognised as part of the fulfilled study obligations in the current study programme. The recognition takes into account the achieved learning outcomes and not the manner and place in which knowledge and skills were attained, since competences may be acquired in different settings, through formal education and through everyday experiences and work.

Formal education takes place in educational institutions, where learning is systematic and based on set learning objectives. At the end, learners are awarded a diploma or a certificate indicating the knowledge they attained.

Non-formal education is also systematic and based on set learning objectives. It may or may not be acquired in educational institutions. Learners are granted a certificate proving the acquisition of knowledge or skills through courses, workshops, seminars, etc., however, these educational activities do not provide a formal level of education or a qualification. In Slovenia, non-formal education is typically offered by various independent educational organisations, or is in the form of training offered at workplaces.

Informal education refers to learning that takes place during activities at work, at home (self-education, hobbies), and in everyday life. It is neither systematic nor based on set learning objectives. It is a spontaneous process based on experience. Learners are not granted a certificate indicating the knowledge they have gained.

Students may apply for the recognition of prior learning if the acquired knowledge is equivalent to the learning outcomes of the study programme.

The procedures and criteria for the recognition of prior learning are set in the Rules on the Recognition of Knowledge and Skills in Study Programmes of the University of Maribor.

#### **ECTS CREDIT ALLOCATION BASED ON THE STUDENT WORKLOAD NEEDED IN ORDER TO ACHIEVE EXPECTED LEARNING OUTCOMES**

Since the 2010-2011 academic year, the University of Maribor has been enrolling students only in the Bologna study programmes. Before adopting the ECTS system, academic staff had re-examined the learning outcomes of each course in relation to the competences expected to be developed by graduates and in relation to the student workload (teaching contact hours as well as the student's private study time) needed to achieve the set learning outcomes. Credits were allocated to courses on the basis of student workload as estimated by the academic staff. The key figures used for credit allocation were 25-30 hours per credit, 15 weeks per semester, and 30 ECTS credits per semester. At the end of each academic year, the University conducts surveys on the actual student workload in accordance with the Rules on Administering Questionnaires on the Actual Student Workload. Based on students' opinions about their workload on individual courses, proposals for quality improvement and modifications to existing study programmes are formulated.

## **ARRANGEMENTS FOR ACADEMIC GUIDANCE**

The University of Maribor provides students and prospective students with a wide variety of consulting services related to enrolment, study programmes, study arrangements, and employment prospects. Information concerning graduate enrolment is provided by the Higher Education Application and Information Centre of the University of Maribor and by student affairs offices located at university members, which provide prospective graduate and postgraduate students with relevant information.

## **TUTORING**

After the introduction of Bologna study programmes, the tutoring and mentoring system began to be developed at faculties. Its primary objectives are:

- to make the transition from secondary school to university easier,
- to assist students throughout their studies,
- to establish good relations between students, professors, and the institution as a whole,
- to overcome the traditional higher education system,
- to improve the performance of students and to increase the number of students advancing to the next year of study, and
- to improve the quality of the learning experience.

Tutor models vary heavily among faculties. Depending on the year of study, the tutor is either a senior student or a professor.

## **CAREER CENTRE AND THE UM ALUMNI**

The Career Centre of the University of Maribor provides a wide range of services for students, graduates, high school students, and employers. Individual career counselling provides students and graduates with detailed information on career opportunities and career development, career advisers assist and advise them also in the job search process.

The Career Centre organizes various events, such as lectures, seminars, workshops, discussions, and meetings, aimed at easing the process of entering the job market for students, graduates, and high school students. The majority of these events may be attended by all students and graduates interested, while others are organized for specific groups. Every year the Career Centre also organizes a career fair, where students and graduates can meet their potential employers. In order to ensure continuous networking between students and potential employers, the Career Centre arranges visits to potential employers.

Students and graduates of the University of Maribor can obtain information on job vacancies and internship programmes in Slovenia and abroad on our website, <https://kc.um.si>. Employers may advertise job vacancies, internship programmes, and scholarships on the Career Centre website free of charge. The Career Centre is also active on social networks Facebook (Facebook page [Karierni center Univerze v Mariboru](#)) and Instagram ([kariernicenterum](#)).

The University of Maribor also monitors graduates and their employability. In addition, an in-depth analysis of employability is conducted. Relevant data are gathered systematically within the framework of the UM Alumni. The UM Alumni represents a great opportunity to enable all members to attend events or participate in activities for students and graduates conducted by the Career Centre and other activities that are for alumni members.

### **ESN MARIBOR**

The ESN (Erasmus Student Network) Maribor provides informal help for incoming students regarding the arrangement of various papers, subsidized food, SIM cards, and getting to know life in Maribor. More about the ESN at <http://esn.org/>.

### **STUDENTS WITH DISABILITIES AND SPECIFIC NEEDS**

Rights and the equality of students are laid down in the Statute of the University of Maribor and Rules on Students with Disabilities and Specific Needs. Article 212 of the Statute lays down the status of students with disabilities and other students with specific needs.

In cooperation with the Slovene Association of Students with Disabilities, the UM implemented a project entitled "Development of Inclusive Higher Education – training faculty staff for the work with disabled students", on the basis of which the "Disability Friendly Institutions" brochure has been published.

Certain university members have special equipment and tools for students with disabilities that have been acquired on the basis of their needs. Disability issues are discussed on an individual basis since the needs of students with disabilities vary greatly.

### **STUDENT COUNCIL and VICE-RECTOR FOR STUDENT AFFAIRS**

The Student Council and its president, the Vice-Rector for Student Affairs, are responsible for considering issues that concern students, addressing student related problematic, and assisting students to realise their rights. Moreover, their purpose and function is also to support student efforts to achieve their academic goals, help them with their questions, propose solutions, and introduce them to all options they have available at the UM. The student representatives are also in function to consider student complaints in collaboration with relevant university administration and academic staff.

Therefore, students have the opportunity and responsibility to be a part of the University's development and influence the important decisions, especially regarding the quality of teaching; all with the goal of assuring the best academic environment possible. Besides the academic part, the Student Council with its representatives prepares a variety of extracurricular activities that round up the study experience at the UM. Each year, there are more than 250 projects carried out at the University and its members, covering areas of study, social, and sports activities: [ssum.um.si](http://ssum.um.si).

### **ORIENTATION WEEK FOR FRESHMEN**

New students can participate in an orientation programme before the beginning of the year aimed at familiarizing them with departments, study programmes, requirements, student services, campus facilities, libraries, student bodies, and career centres. They have the opportunity to attend the Slovene language course and various seminars on topics that help them adjust to their new environment.

### **STUDENT BROCHURE**

Every year faculties publish different brochures which contain useful information about admission/registration procedures, study programmes, and other useful information regarding services offered.

### **INTERNATIONAL OFFICES**

The Main International Relations Office is located at the UM Rectorate. Along with international offices located at some university members, it assists incoming and outgoing students, teachers, and staff as well as provides information on academic exchange, application procedures, and selection criteria. Detailed information on international exchange is available at <https://www.um.si/en/erasmusplus>.