

# STUDY EXCHANGES

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Erasmus+ Coordinator



INTERNATIONAL STUDENTS  
WELCOME & ORIENTATION DAYS  
*September 20–21, 2023*



1

## ERASMUS+

**Erasmus+**  
Enriching lives, opening minds.

- Erasmus+ is a European Union programme, addressing international cooperation in the fields of education, training, youth and sport.
- Erasmus+ student mobility is a visit abroad to study at another educational organisation for a limited period of time.

2



## WHY TO GO ON MOBILITY?



- a challenge
- additional education
- desire to learn about the „foreign“ and the „new“
- curiosity
- independence
- broadening horizons
- language improvement
- „networking“

## POSITIVE SIDE OF MOBILITY

- mental growth
- knowledge
- upgraded and extended professional and linguistic knowledge
- new perspectives on the world, education and society
- expanded horizons
- contacts
- unforgettable moments

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## POSSIBLE ISSUES AT MOBILITY

- language barriers
- Visa requirements
- too high expectations
- implementation difficulties at the host institution

IMPORTANT: You can avoid most of the problems with good preparation.

What you will not manage to overcome, we will solve together!

It is important that you are in timely communication with Erasmus coordinator, this is the only way we can help you!



5

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## ERASMUS+

EU program in the field of education, training, youth and sport for the period 2021-2027

- **STUDENT MOBILITY FOR STUDY:** Study at a partner institution abroad must last at least 2 months and can last a maximum of 12 months.
- **STUDENT MOBILITY FOR TRAINEESHIP:** The period of practical training is limited to a minimum of 2 months (min. 60 days) to a maximum of 12 months.
- **STUDENT MOBILITY FOR INTERNSHIP:** Undertaking an internship in a company or any other relevant workplace that young graduates can take part in during the 12 months after graduation.

SUITABLE FOR INTERNSHIP  
AT FACULTY OF TOURISM



6

## MINIMUM CONDITIONS FOR MOBILITY

- During the entire period of study abroad, the student will have an **active status of a student** at the home faculty of the University of Maribor;
- During his studies abroad, the student will **not exceed the maximum total duration of mobility** (Erasmus+ study and internship).
- The home faculty can set **additional criteria**, such as: motivation, academic success, knowledge of the language of the host country...



7

## ACKNOWLEDGMENT OF OBLIGATIONS

The study obligations in the study agreement (Learning Agreement for Studies) agreed before going abroad and confirmed by the partner institution, which the student successfully completes at the partner institution abroad, **will be recognized at FT UM upon return.**

Recognition of successfully completed obligations can only be refused if the student has not reached the level of knowledge/qualification required by the host institution or has otherwise failed to fulfill the agreed obligations and conditions regarding recognition.

In order to be approved for a financial grant, students must collect:

- min. 10 ECTS for the trimester and
- min. 20 ECTS for the semester and
- min. 40 ECTS for the academic year



8

## FINANCES

- The Erasmus+ grant only co-finances the costs of living abroad and does not cover the costs in full.
- An Erasmus student is not automatically entitled to an Erasmus+ financial grant.
- The grant can only be approved for the duration of regular study obligations in accordance with the academic calendar at the partner institution.
- A student who receives an Erasmus+ financial grant continues to be entitled to receive any national scholarship.



9

## FINANCES

The Erasmus grant amounts for the 2023/2024 academic year for each country group are:

Host country	Monthly amount (EUR)
<b>Group 1 – higher living costs:</b> Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, the United Kingdom	600 EUR/month
<b>Group 2 – medium living costs:</b> Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, the Netherlands, Portugal, Spain	600 EUR/month
<b>Group 3 – lower living costs:</b> Bulgaria, Croatia, the Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, North Macedonia, Turkey	540 EUR/month



10

## FINANCES

### SUPPLEMENT FOR STUDENTS WITH LESS OPPORTUNITIES

- Students who meet the conditions of one of the 8 groups of participants with fewer opportunities will be able to apply for additional financial resources of the Erasmus+ program.

### INTEGRATION SUPPORT FOR PARTICIPANTS

- Students with special needs who will be granted an Erasmus grant can apply for additional financial resources from the Erasmus+ program.

### GREEN TRAVEL SUPPLEMENT

- A green trip is defined as a trip that uses low-emission means of transport, such as bus, train or car sharing, for the majority of the trip.

### ADDITIONAL FUNDS FROM THE PUBLIC SCHOLARSHIP, DEVELOPMENT, DISABILITY AND SUPPORT FUND OF THE RS - Ad futura



11

## APPLICATION PROCEDURE

1. Find a partner institution where you would like to go on mobility. FT UM has around 40 Erasmus+ partner institutions in several countries. List is available here: <https://www.ft.um.si/wp-content/uploads/IIA-FT-seznam-partnerskih-drzav.pdf>
2. Check the Visa requirements.
3. Check the courses at a foreign university and their match with courses at FT UM.
4. Fill the internal application (document on FT website) and send it to Erasmus coordinator Tomi Špindler ([tomi.spindler@um.si](mailto:tomi.spindler@um.si))
5. Together we will review the application and course matching. If everything is appropriate, you will fulfill the Learning agreement.
6. You will apply for Erasmus mobility at <https://studentexchange.um.si/ADPrijava.aspx>
7. Your nomination will be sent to host institution. You will get additional information from host institution.
8. You will fill out the application for obtaining an Erasmus+ financial grant.



12

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## ADDITIONAL INFORMATION

On website:

<https://erasmusplusum.si/>

and

<https://www.ft.um.si/en/international-cooperation/international-cooperation/>

Erasmus+ coordinator at FT UM for student mobility:

assist. prof. dr. Tomi Špindler

tomi.spindler@um.si

Coordinator for outgoing mobility at UM:

mrs. Urša Segala

outgoing.erasmus@um.si



13

## INTERNSHIPS

Assist. Prof. Dr Boris Prevolšek,

Internship Coordinator



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14

## INTERNSHIP

- Practical experience is an important part of education in tourism.

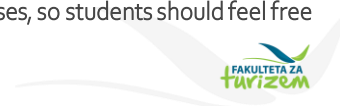
YEAR 2 PROFESSIONAL STUDY PROGRAMME	YEAR 3 PROFESSIONAL STUDY PROGRAMME
20 hours of seminar	20 hours of seminar
160 hours of internship	400 hours of internship
6 ECTS CREDITS	14 ECTS CREDITS
Coordinator:	Coordinator:
Assist. Prof. Dr Boris Prevolšek	Assist. Prof. Dr Boris Prevolšek
boris.prevolsek@um.si	boris.prevolsek@um.si



15

## INTERNSHIP

- If students already work in the field during their studies (for example, through student work), they can also count up to 80% of the quota hours for their internship. **The work must be strictly related to their field of study, such as working at the reception, in marketing, or at a travel agency...**
- Every March, we organize a Career Fair in Brežice, to which students are cordially invited.
- Students can do their internship abroad – Erasmus+ Traineeship
- Students find internships on their own. However, if they have trouble finding one, we have a list of partner organizations on our website with which we cooperate well, and they can contact them.
- In all matters, the mentor at FT is the one who provides support in all phases, so students should feel free to reach out to assist. prof. dr. Boris Prevolšek



16



## ADDITIONAL INFORMATION

On website:

<https://www.ft.um.si/en/study/study/#internship>

Internship coordinator at FT UM :

assist. prof. dr. Boris Prevolšek

boris.prevolsek@um.si

